QUDSI-R4R project
Rehabilitation for Revitalization
Quality Urban Development and Sustainable
Interventions for Jerusalem's Old City

Terms of reference

"Assistant Architect"

- **Background:**

In line with the collaborative agreement between the United Nations Human Settlements Programme (UN-Habitat) and The Welfare Association (Taawon), OCRP is actively involved in implementing the Quality Urban Development for Sustainable Interventions – Rehabilitation for Revitalization (QUDSI-R4R) Project which is funded by the European Union and managed by UN-Habitat. This initiative aims to enhance living standards and bolster resilience in Palestinian communities, with a particular focus on the Old City of Jerusalem.

The Old Cities Revitalization Program (OCRP) was established by the Welfare Association in 1994 to achieve sustainable development and renewal of Jerusalem's much-neglected Old City through the restoration of historic buildings in parallel to data collection and analysis. This culminated in 2002 with the publication of the Master Plan for the Revitalization of the Old City of Jerusalem, the first of its kind at that time. In 2004, the program was awarded the prestigious Agha Khan Award for Architecture for its work in the old city of Jerusalem, and in 2022 was Awarded the

ICCROM-Sharjah Award for Good Practices in Cultural Heritage Conservation and Management in the Arab Region.

Over the years, OCRP has evolved to encompass four primary components, each operating synergistically to ensure a holistic approach to revitalization:

- Restoration and Rehabilitation
- Documentation and Information
- Community Engagement
- Training

Taawon - OCRP is seeking a qualified and experienced <u>Architect</u> for the QUDSI-R4R Project. The Consultant will be based at the Old City office in Jerusalem and will be tasked with the following:

<u>Main tasks and responsibilities:</u>

Project Planning & Documentation
- Prepare comprehensive documentation for restoration and rehabilitation projects within the Qudsi Project framework. This includes conducting physical surveys, creating initial project drawings, detailed drawings, and reviewing interior designs.
- Prepare detailed architectural construction drawing (including plans, sections, and elevations) suitable for implementation and inclusion in the bidding documents.
- Technical assistance in drafting the scope of works and item descriptions to be added in the Bill of Quantities.
- Ensure strict adherence to all international heritage preservation laws and standards, as well as our Technical Office's regulations, throughout the preparation of all project documents and drawings.
- Adhere to project timelines and schedules during preparation phases.

Coordination & Collaboration

- Coordinate effectively with all consultants involved in the projects, ensuring seamless integration and alignment of work to ensure their conformity with bills of quantities.
- Coordinate with the rehabilitation consultant and OCRP team / assist in preparing project tenders.
- Follow up on the project with beneficiaries at all stages of design and implementation.

Project Oversight & Quality Assurance

- Conduct weekly field visits to projects prepared during the implementation phase to ensure work conformity with the design.

Reporting & Project Management Support
- Prepare daily, monthly, and final reports, and prepare project presentations using appropriate visualization programs. Document projects with photos before, during, and after restoration.
- Participate in the initial and final handover of projects after the completion of the implementation phase.
- Contribute to any other tasks requested by the Program Manager related to projects (presentations, documents, exhibitions, etc.).

Required Qualifications:

- Bachelor's degree in architecture from a recognized university, with up to 3 years of experience.

- Preference will be given to candidates with at least one year of experience in restoration projects or participation in related restoration courses.

- Must hold a Jerusalem ID.

- Proficiency in computer use and architectural software, especially architectural visualization programs and 3D software like Sketchup, 3d Max, etc.; image and text editing programs like Adobe Illustrator / Photoshop; engineering and other related programs such as AutoCAD and MS Project; and Microsoft Office programs.

- Excellent proficiency in both Arabic and English, spoken and written.

- Ability to innovate and produce necessary designs quickly and with high quality, especially for small spaces, in line with internationally agreed-upon restoration constraints and standards.

- Active, eager to learn quickly, with initiative and creativity.

- Ability to work under pressure and complete tasks quickly, efficiently, and with quality, demonstrating initiative and leadership.

- Ability to communicate and deal with various segments of beneficiaries.

- Ability to work with a multidisciplinary technical team and coordinate in all areas.

Notes:

- Administrative reporting will be to the Director of the Old Cities Revitalization Program.

- Employee duties and rights are subject to the regulations of Taawon (Welfare Association) as per the organization's internal system.

- Maintain the confidentiality of Technical Office documents, drawings, and work-related information. It is not permitted to disclose any information to external parties or issue any documents without written approval from the Technical Office Director.

Contract Period:

12 months, with the possibility of extension for a specified additional period based on project needs and availability of funding.

Please attach a portfolio of the applicant's work, in addition to the CV, a copy of the university degree, and Engineers Association accreditation for your degree.